



Macon County
Public Health

MACON COUNTY BOARD OF HEALTH
MINUTES
April 29, 2014

Members Present: Russell Stevenson – Chair, Frank Killian MD, - Vice-Chairman, Frederick Berger MD, Stacy Shannon, Teresa Murray, Molly Phillips, Nathan Brenner DDS, Sheila Price RN & Roy Lenzo DVM.

Absent: Emily Bowers & Commissioner Paul Higdon

Staff Present: Jim Bruckner, Becky Barr, Jimmy Villiard, Kathy McGaha, Tammy Keezer, Tonya Hodgins, Stan Polanski, Jennifer Garrett, Rhonda Blanton, Dawn Wilde & Charlene Bellavance.

Public Comment: There were no comments from the members of the public present.

Media: There were no members of the press in attendance.

Call to Order: The meeting was called to order at 6:27 by Chairman Stevenson.

Approve Agenda: Mr. Stevenson indicated that the Communicable Disease Report needed to be moved from new business to presentations. A motion was made by Ms. Phillips and seconded by Dr. Killian to approve the agenda as amended. The motion passed unanimously.

Welcome/Intro/Departures/Recognition:

Presentations:

Fifth Annual Public Health Hero Awards: Mr. Bruckner introduced the three nominees for this year's award and thanked them for their contributions to public health and the community. Nominees were Tommy Cabe, Michael Vargas, and Jan Lee. Mr. Bruckner presented Mr. Cabe and Mr. Vargas with certificates of achievement and gift cards on behalf of the Board. Mr. Bruckner asked Ms. Dawn Wilde to read her nomination letter for Jan Lee, this year's winner of the Public Health Hero Award. Mr. Bruckner presented Ms. Lee with a trophy, certificate of achievement, and gift card on behalf of the Board.

Communicable Disease Report: Mr. Polanski indicated that the health department is required to report annually on the numbers for communicable disease. He referred the board members to the hand out in their packets. He also indicated that these numbers bring to light the importance of immunizations. The numbers reflect that for those diseases that are treatable by immunization the incidents are almost non-existent. Mr. Stevenson asked if there was anything that could be done to keep the trend of children not being immunized from increasing? Mr. Polanski indicated that unfortunately there is not much as an agency that can be done.

Approve Minutes of Previous Meetings: A motion was made by Dr. Berger and seconded by Ms. Phillips to approve the minutes of March 25, 2014 meeting as presented. The motion passed unanimously.

Old Business:

Budget Update FY 14: Ms. Hodgins reported on the quarterly revenue and expenditure figures. Mr. Stevenson asked where the biggest decrease in the revenue is coming from. Mr. Bruckner specified that both adult and child dental, and a few of the other programs, are a little behind their projected revenue. Mr. Bruckner and Ms. Hodgins pointed out that another reason is that by this time in the FY the majority of the federal and state funding has been drawn down and we are only seeing fees received at this point in the year. Mr. Bruckner also pointed out that we have not yet received the Medicaid Cost Settlement which is expected to be \$225,000. Ms. Price asked about county cost. Mr. Bruckner reported that the department historically has not spent the entire county allocation and suggested that it might be helpful to add a box to this report highlighting county funds budgeted and what has been spent YTD.

Budget Update FY 15: Mr. Bruckner reported that he, Ms. Keezer and Ms. Hodgins had met earlier this month with the County Manager Mr. Roland to go over the department budget. After reviewing the budget Mr. Roland asked them to pare it down a little bit more to get it closer to the current FY county allocation. Mr. Bruckner and Ms. Keezer met with the Mr. Roland again after making the requested changes. At this time we are approximately \$4,000 under the amount that Mr. Roland asked. He also gave permission to go ahead with the purchase of computers and some dental equipment from the current FY budget that we had proposed for next FY. We do not expect to see our budget until it is presented to the commissioners.

New Business:

Fee Changes: Ms. Hodgins reported that the charge for a limited DOT physical has been \$90.00 for quite some time. Due to changes in federal requirements for these physicals, clinic staff had to attend additional training so that we could continue providing this service. The finance committee is requesting the Board increase the fee to \$105.00 to cover the added costs.

Pathology Fee Associated With Pap Testing: Mr. Bruckner indicated that 15% of our pap tests require a pathologist's review of abnormal result. In these instances the health department incurs an additional charge of \$20.00 from the reference laboratory. The finance committee is requesting that the Board approve the \$20.00 fee for those patients that require this additional pathologist's review. A motion to approve the fees as requested was made by Ms. Price and seconded by Dr. Berger. The motion passed unanimously.

The increase to \$10.00 for the rabies vaccine was approved by the board of commissioners and we will begin charging this at our upcoming clinic the first week-end of May. Mr. Stevenson asked that we keep the board advised of whether this affects the number of animals that we vaccinate.

Board Training and Information: None

Announcements: There were no announcements.

Next Meeting Date: May 27, 2014

Adjourn – A motion to adjourn was made at 7:37 by Dr. Killian and seconded by Ms. Phillips. The motion passed unanimously.

Respectfully submitted,
Charlene Bellavance

These minutes were approved on May 27, 2014 with a motion by Dr. Killian and seconded by Dr. Brenner. The motion passed unanimously.